VISITOR MANAGEMENT SYSTEM

Easy to setup and use Visitor Management System. Fast registration of visitors with MyKad Reader and low cost passport scanning solution. With searchable database and reports.

The Visitor Management System is designed to enhance security for your premises by tracking visitors. Tracking of visitors is done by registration using a computer system by MyKad Reader, Scanner or manual entry using computer form. Information about the visitor and photo are stored in the system along with the in and out times. Other information about the visit can also be recorded such as the person to meet, location and any problems with the visitor. Visitors can be blacklisted to give warnings by the system.

Generate Barcode passes for individuals or cars. Use passes to check out visitors with barcode readers. Issue permanent passes for frequent visitors.

Visitor Management System as been designed to be user friendly. A login system is built in to manager user with admin and standard user levels. The login information can be used to track which guard handle visitors.

Main registration form with support for MyKad Reader, Scanner and manual entry. Updated with health declaration and temperature recording fields.

Devices that can be integrated to Visitor Management System

MyKad Reader (Included with software)

MyKad Reader device is included with the software set. Plug and play installation. Driver installed with Visitor Management System installer. Capable of reading MyKad information and photo in 10 to 15 seconds.

Accurate and fast to register visitors.

Optional Scanner for passport reading (Not included)

Use any A4 size scanner like a 3 in 1 printer scanner to scan in details from passport or driver license (Malaysian). The software has an OCR module to find relevant information from the documents and fill in fields in the Visitor Management System.

Optional Barcode Reader (Not Included)

Use USB barcode reader and scan in Visitor Passes with pre-printed barcode upon check in. Scan the barcode on the visitor pass upon to check out the call up visitor information quickly.

Optional Webcam (Not Included)

Use a web capture to capture Visitor Photo for manual entry or to update photos.

How to scan in documents into Visitor Management System (Youtube - Internet Required)
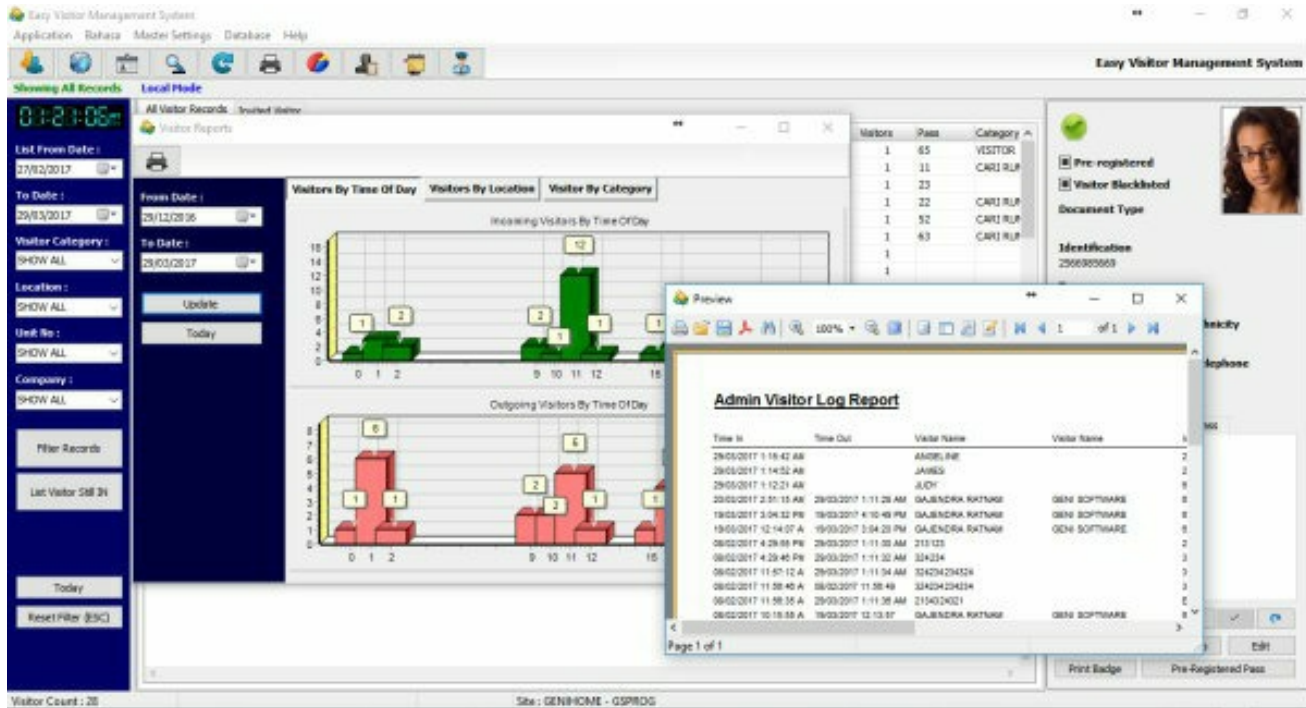
How To Scan MyKad

**How To Scan Passport**

How To Scan Driver License

Admin screen accessible using the admin username and password . Reports and charts can be generated to view visitor history, movement and other information. Data can be filtered by Visitor Category, Location, Company or by dates.
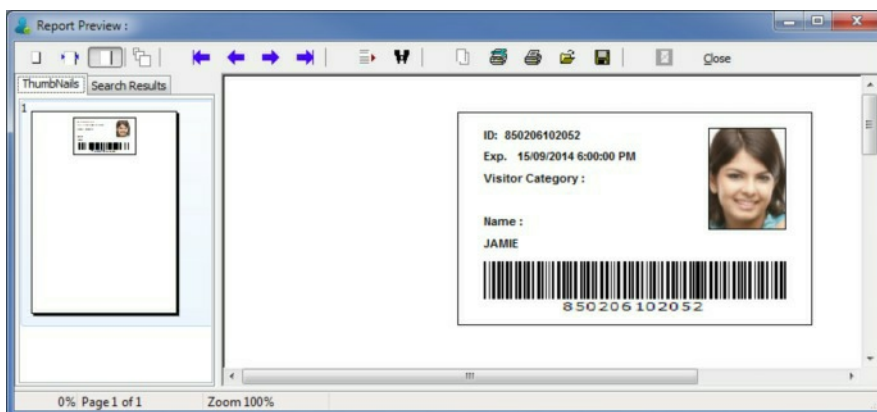

Guard Screen

With built in login system and user management, users can be given rights as administrators or standard users.
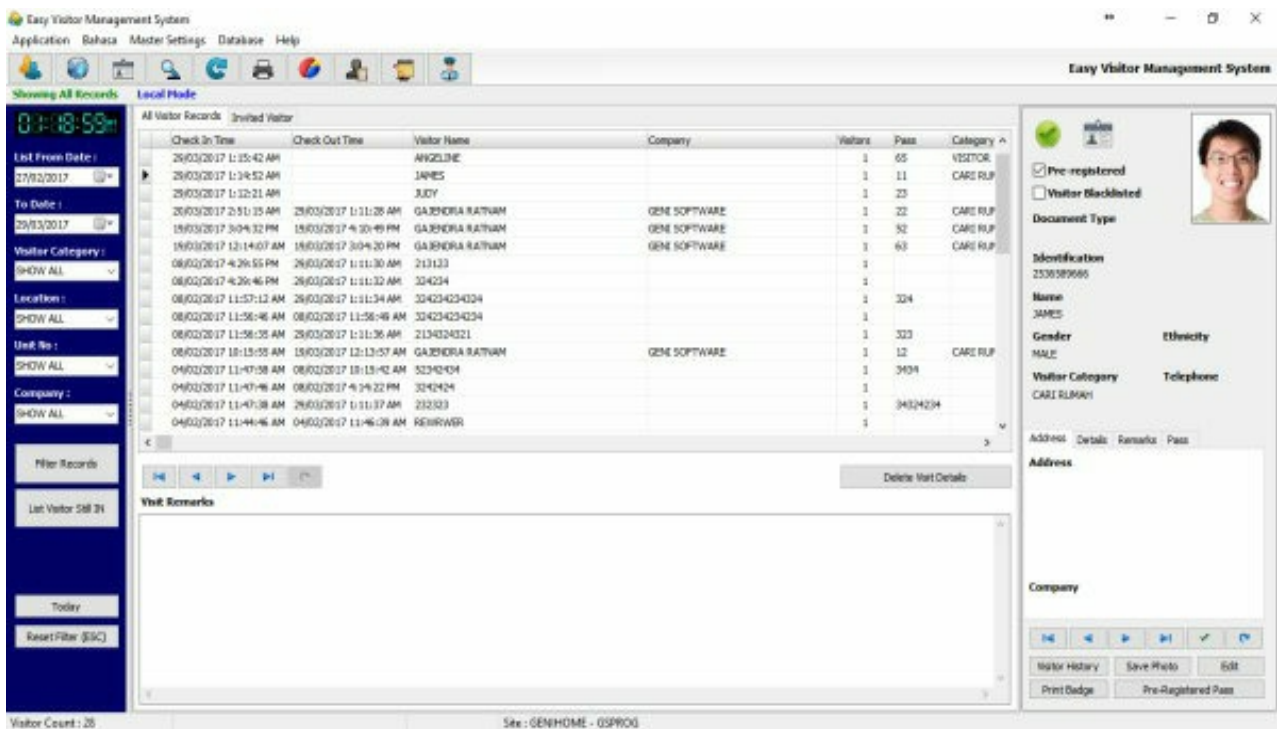
Main admin screen is designed to quickly search database and produce reports, generate barcodes, manage users and other system functions.

Issue permanent barcode pass for frequent visitors for easy scanning using barcode scanner.

Easy to use guard module is accessible by using the Standard User login. Visitor can be registered with MyKad Reader, manually or scanned from passport. Simple layout ensures person on duty has information about current visitors in the premise. Overstay visitor alert is also available on this screen.
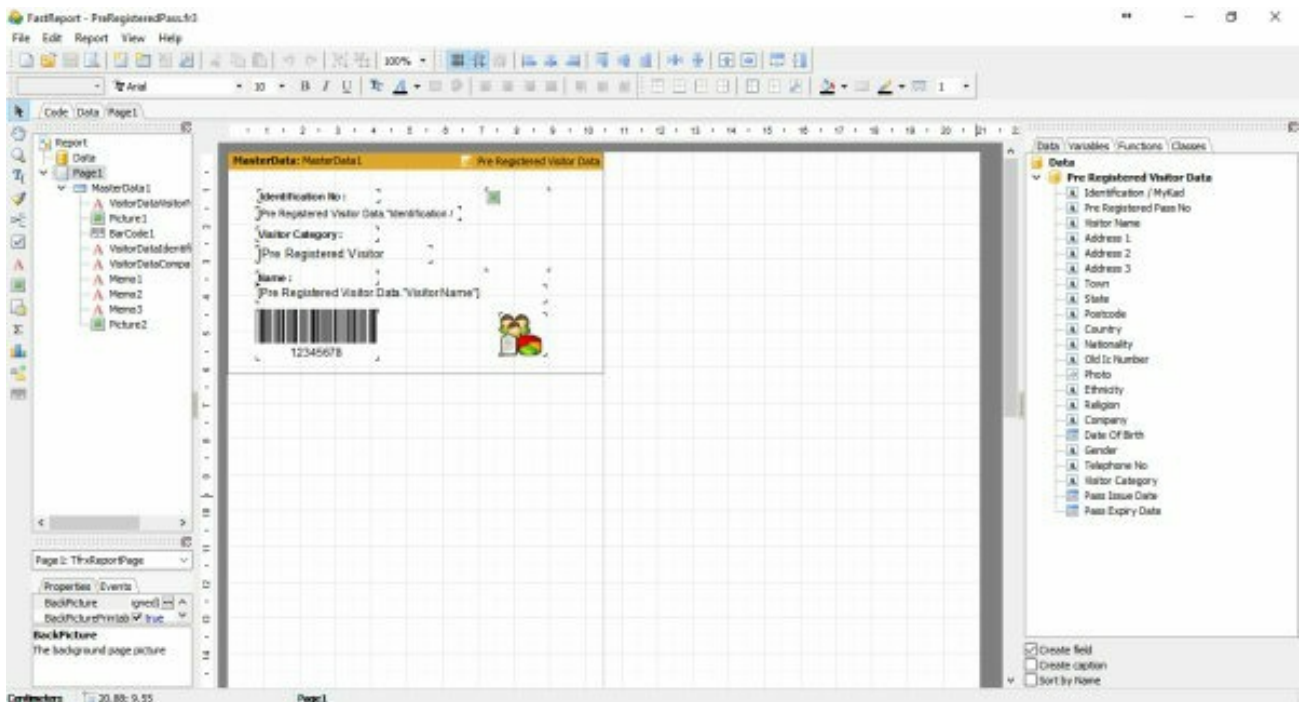
Powerful form designer is built in to allow customisation of visitor forms, badges and passes. The template can be modified and logo added to data that is available in the Visitor Management System for each visitor.
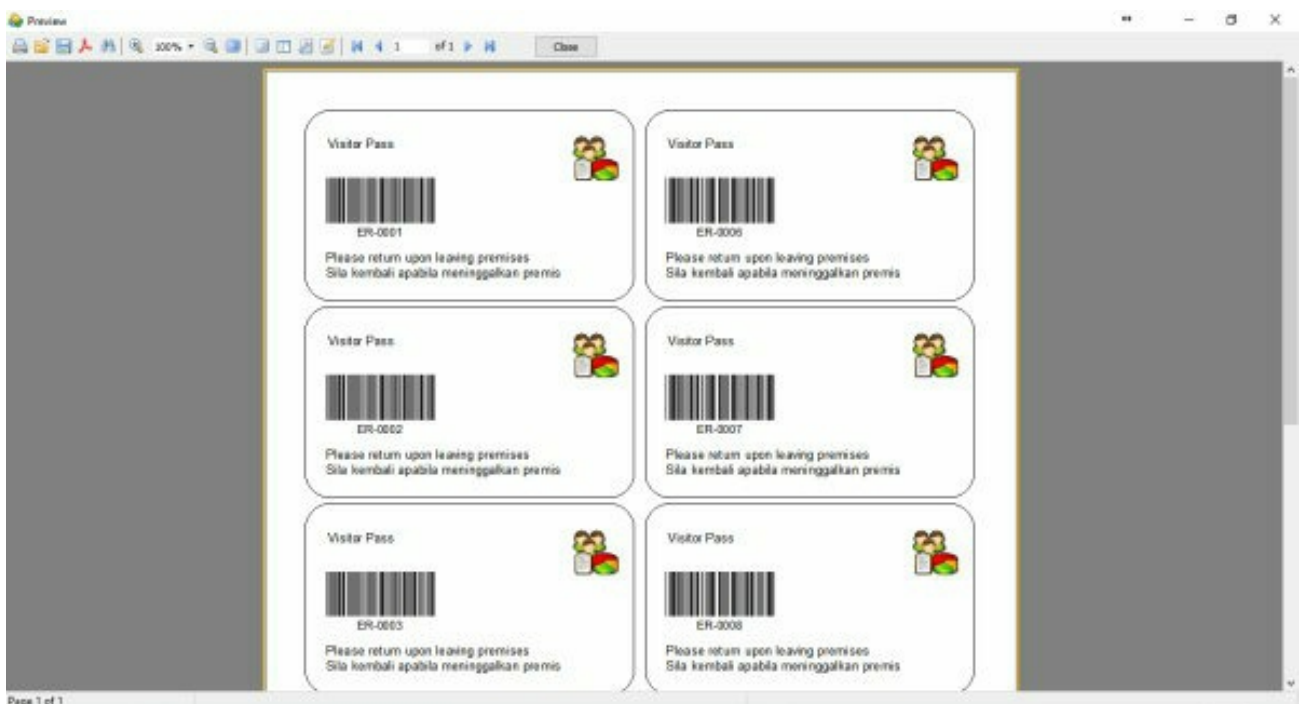
Preprint barcode badges with serial number to issue to visitors upon arrival. The barcode can be scanned into the Visitor Management System for tracking. Upon leaving the barcode can be scanned again to bring up the visitor record to check out the visitor.

Features and Sepcification:

- Simple to install and use
- MyKad Reader Provided for quick start to using the system
- Recording by MyKad, Scanner and manual entry
- Dual language (BM and English)
- Low cost Passport scanning solution (optional scanner required)
- Capture photo (optional webcam required)
- Barcode scanning (optional barcode scanner required)
- Register visitor category, facility information and purpose of visit
- Generate barcode passes for visitors and vehicles
- Powerful Form Designer to design Visitor Pass with custom logo and format
- Issue permanent passes for frequent visitor like maids, maintenance people
- Print reports by dates, category and visitor still in premises
- Simple front desk operations with problem reports and black list alert
- User manager with admin and standard user levels
- Backup and restore functions for database
- Repair and compacting of database

System Requirement:

- Windows 7 / 8 / 10 32 bit or 64 bit
- 2GB RAM
- 500GB HD
- HD Monitor (1366x768) Min Resolutions
- USB Slots for MyKad Reader (Included)
- Flatbed Scanner (Optional)
- USB Barcode Reader (Optional)
- USB Web Cam (Optional)
- Printer (Optional)